

How to Book After School Club sessions (using MCAS)

- To book your sessions please go to the After School Club module
- Please select [ASC Bookings: LONG or SHORT sessions](#), as required
- **Note:** these booking links may appear at the top of your dashboard (rather than in the available section) however sessions are still available if you click into the link. Unfortunately MCAS unhelpfully re-categorises when it detects any activity on the link (a voucher top-up from us or a booking from yourself).
- Select the dates you wish to book ([blue](#) shows the spaces we have available, [red](#) are those that have sold out and [green](#) are those you have already booked)
- Press Proceed to complete your booking

Please note:

Bookings are non-transferable and non-refundable. Please ensure you are happy with the dates selected before you checkout and make payment.

If your child qualifies for pupil premium the system will allow you to book without charge.

If you have pre-ordered childcare vouchers, the voucher credit on your account is visible on your dashboard under cost/balance. If you need to move funds between the SHORT and LONG club categories, please contact the school office confirming the amount you wish to transfer. Full and partial transfers are both possible.