

The School Lunch Company Greystones New Inn Road Beckley, Oxford OX3 9SS

Tel: 07825 344437 E-mail: les@theschoollunchcompany.co.uk

Dear Parents,

Date: 25/05/2021

Special Diet Requirements

It is the responsibility of the parent/guardian to identify allergies pertaining to their child. The School Lunch Company will then endeavour to provide a suitable 'Special Allergy Menu'.

As part of this process, we require all parents with children, who have an allergy or intolerance, to complete the Special Diet Referral form, backed up with medical evidence relating to the allergen/intolerance, and return to the school. The School Lunch Company will need the contact details of the parent /guardian to be supplied (please see special diet form). If a child is highly allergic or requires a menu that falls out of the 14 known allergens, then the parents will need to be contacted and the menu agreed before commencement.

The school will communicate that the evidence has been received by ticking the box on the special diet form which will then go to the Chef Manager in the kitchen.

Your assistance with the new measures is very much appreciated, it is of the utmost importance to ensure the well-being of the children whilst delivering a balanced nutritional meal.

If you would like to discuss any of this information further, then please contact Angela Rees (Menu Manager) directly on 07765 823663 or by email <u>angela@theschoollunchcompany.co.uk</u>.

Yours Sincerely,

Les Redhead Managing Director The School Lunch Company

